

**Alabama Association of College and Research Libraries
Executive Board Meeting Minutes
September 30, 2003**

DATE, TIME, AND PLACE OF MEETING: Sept. 30, 2003, 10:30 a.m., Mervyn H. Sterne Library, University of Alabama at Birmingham

PRESENT: Patty Pilkerton (President); Kim Weatherford (Secretary); Kate Ragsdale (Treasurer); Della Darby (Newsletter Editor); Eric Kidwell (Legislative Liaison)

ABSENT: Deborah Grimes (Vice President/President-Elect); Marcia Boosinger (Past President); Kathy Barone (Member-at-Large/ACRL Chapter Liaison); Beth Ashmore (Webmaster)

CALL TO ORDER

Patty called the meeting to order at 10:30 a.m.

MINUTES

Kim distributed the June 3, 2003 minutes from the Executive Board Meeting. The minutes were approved as written.

TREASURER'S REPORT

Kate distributed the September 30, 2003 Treasurer's Report. Balance as of that date was \$6,142.02. She distributed a check to Suzanne Peterson in the amount of \$497.06 for reimbursement for her trip to National Legislative Day last May.

ALLA CONFERENCE PLANS

"Best Practices" sessions

Della has received one "best practices" proposal. She was contacted by CSLD about collaborating on their "best practices" program. It was decided that Della should contact CSLD and tell them we'll help advertise for them and they can do the same for us. This year we are already partnered with CUS and have several requested time slots for sessions, whereas CSLD has one time slot. At next year's convention we may want to suggest a "best practices" umbrella for all organizations sponsoring such events.

Robert Burkhardt (CUS chair-elect) has submitted the convention forms for these sessions.

ANNUAL BUSINESS MEETING

The dinner meeting will be April 21st (Wednesday), time and place to be determined. Dr. Fred Heath will be the speaker. We will be eligible for an ACRL speaker next year.

AACRL/CUS WORKSHOP

"Red, White, & You: The Patriot Librarian in Today's Information Environment" will be held Friday, October 24th from 10:00 am until 2:30 pm at Samford University's Library Conference Room. Emily Sheketoff from ALA is confirmed as the keynote speaker. Patty is taking care of her transportation needs. Della has reserved parking at Samford. The lunch menu includes an assortment of sandwiches (killebrew, chicken salad, and ham) and cookies catered by First Perk, and chips and drinks purchased by Della at Sam's. A vegetarian sandwich will be available on request. The registration fee is \$35 for AACRL or CUS members and \$40 for non-members. The registration deadline is October 15th and is limited to 50 participants, not including panelists and keynote speaker. The only speaker expense will be Thursday night lodging for Ms. Sheketoff. The seven panelists and the keynote speaker will not be required to pay but should be included in the meal count. There will be a registration list on-site and Kate will give receipts to attendees. There will not be nametags. Patty will send the workshop announcement to the ALLA, AACRL, NAAL, SLIS, and ALMS lists, and will also distribute to various state department and public library lists.

MEMBERSHIP INITIATIVES

Patty will contact Kathy about memberships that have expired. Kathy should notify chapter liaisons of expired memberships at their institutions and should also make sure liaisons have membership brochures to distribute as needed. In January Kate will purge memberships that expired in December 2001.

LEGISLATIVE NEWS

Suzanne Peterson was a good representative to National Legislative Day and wrote a good article for the newsletter. The possibility of funding another scholarship for 2004 will be discussed at the next Executive Committee meeting when there is a better idea of the budget.

After the Alabama Library Association convention in April, AACRL may want to identify specific legislative issues pertaining to state academic libraries to address with the ALLA legislation group.

NEWSLETTER

The next issue of the newsletter will be distributed in December.

Articles for the issue will include:

President's Column – Patty Pilkerton

Financial Report – Kate Ragsdale

Nominations Report – Marcia Boosinger

Workshop Report – Deborah Grimes

ALLA Convention "Best Practices" sessions information – Della Darby

ALLA Convention centennial activities -- ???

New Members List – Kate Ragsdale

WEB SITE

Bob Shrimsher has resigned as Webmaster. Beth Ashmore is the new Webmaster.

Patty submitted the chapter report to ACRL. This report should be added to the Web site.

CHAPTER RIBBONS

Patty has samples of ribbons that could be used on nametags at the ALLA annual convention. The committee decided a blue that matches the AACRL banner would be nice. Patty will order 500 of the horizontal style ribbons.

OTHER BUSINESS

For Next Year

A Bylaws Committee should be appointed and convene next year to add the Legislative Liaison and Webmaster positions to the bylaws. The bylaws should be reviewed for other corrections.

A Handbook Committee should be appointed and convene next year to work on a chapter handbook.

Another issue to discuss next year is if members of AACRL will get to pay ALLA member rates at the ALLA annual convention. The current and past ALLA presidents have agreed to give AACRL members the ALLA rate.

The possibility of phasing out the print newsletter needs to be addressed, as well.

FUTURE MEETING DATE

The date for the next Executive Board meeting will be in January with time and place to be determined. Because parking at the UAB campus is such a problem, Patty will check into the availability of a meeting room at Barnes & Noble at The Summit. The committee thought this was an excellent suggestion.

ADJOURNMENT

There being no further business, Patty adjourned the meeting at 12:35 p.m.

Respectfully submitted,
Kim Weatherford, AACRL Secretary