

**Alabama Association of College and Research Libraries
Executive Board Meeting Minutes
June 1, 2005**

DATE, TIME, AND PLACE OF MEETING: June 1, 2005, 1:00 p.m., University Library, Samford University, Birmingham, Alabama

PRESENT: Jennifer Long (President); Bob Schrimsher (Vice President/President-Elect); Debbie Grimes (Past President); Eric Kidwell (Legislative Liaison); Bethany Skaggs (Treasurer), Kate Ragsdale (Past Treasurer); Beth Ashmore (Webmaster); Jill Grogg (Newsletter Editor); Carla Waddell (Secretary)

ABSENT: Rosemary Arneson (Member-at-Large, ACRL Chapter Liaison)

CALL TO ORDER

Jennifer Long called the meeting to order at 1:09 p.m.

MINUTES

Carla Waddell presented the minutes from the 01-25-05 Executive Board meeting. The minutes were approved by all. The minutes from the Annual Dinner meeting will be approved by the membership.

OFFICER REPORTS

President's Report

Jennifer Long reported that she is attending the American Library Association meeting in June. She will represent our chapter at Chapters Council. She will also take care of the AACRL Chapter Report, which is due to ACRL in August.

Past President's Report

Debbie Grimes reported that she received approval from the membership for the \$50 honorarium for Bill Nelson who was this year's annual dinner/business meeting speaker. Jennifer noted that Debbie is responsible for locating nominees for the Vice President/President-Elect and Secretary positions for next year's elections. At this time, Jennifer passed out copies of the Bylaws.

Vice President/President-Elect's Report

Bob Schrimsher shared the news that the spring workshop has a tentative date, speaker, and location. Ray English of Oberlin College will present a workshop on the topic of Scholarly Communication, February 13, 2006. The Executive Board then moved to authorize Bob Schrimsher to negotiate with a speaker for up to \$400 without gaining Board approval. Seconded by Eric Kidwell; all present were in favor. The next topic was the speaker for the 2006 Annual Dinner Meeting. All agreed that we should get a speaker either from the ACRL Speaker's Bureau or someone from in-state. At this point, Eric pointed out that we already have speakers for a fall workshop on the topic of student workers in academic libraries. Decision - the fall workshop will take place in Montgomery and be a one day event with lunch. As for the Annual Dinner Meeting, Bob will locate the dates and someone in Florence who will be able to help with local accommodations. Jennifer noted that the date might have passed in regards to the ACRL Speaker's Bureau.

Treasurer's Report

Per Bethany Skaggs, the balance as of 30 April 2005 was \$5,887.19. This does not take into account a check for \$500 that was recently disbursed to Eric Kidwell for his attendance at ALA Legislative Day, a check for \$157.54 from ACRL, or \$18.00 for membership dues received. Bethany is currently completing the necessary steps needed in order to transfer the account into her name. Bethany asked if we had thought of sending membership renewal notices via e-mail. No definite decision was made, however, it was noted that each new member does receive a packet of information. Bethany indicated an interest in creating new membership letters. The next question concerned the expired members from 2003 in the database. Debbie Grimes suggested making an active file. Eric Kidwell noted that the Member-at-Large can contact the liaisons and verify members' current information. Jennifer Long suggested calling Rosemary Arneson, Member-at-Large. Debbie then shared the news that the fliers are updated and can be mailed. The final question deals with the Auburn Archivist, Dwayne Cox (AACRL archives are housed at Auburn

University). He only requires a summary of our records. Bethany wondered how long we should keep everything. Decision - we need to keep everything for seven years for tax reasons. Eric suggested asking Tim Dodge since this will be affected by the incorporation date.

RESOLUTION

The Executive Board formally recognizes Bethany Skaggs as the official signatory and Treasurer for the Alabama Association of College and Research Libraries.

Secretary's Report

No report

Newsletter Editor's Report

Jennifer Long stated that the next newsletter will be in August and that Jill Grogg should give assignments with due dates to the other board members. Jill will talk with Della Darby, former newsletter editor. Beth Ashmore officially passed the files on behalf of Della to Jill. The member database will transfer from Kate Ragsdale, former Treasurer, to Bethany Skaggs. Jill inquired about a set mailing date. Debbie suggested before the end of the month but that a notice about the upcoming fall workshop needs to be included. Bob suggested including a blurb about both fall and spring workshops. At this time, Beth suggested moving the fall workshop to October from September in order to give more planning time and to take advantage of fall breaks.

Webmaster's Report

Beth Ashmore reminded us to send items for the calendar and any pertinent historical information for the web site. She has added the Best Practices programs and would like to add links to PowerPoint presentations and related handouts from past programs. Eric Kidwell asked that both the founding and incorporation dates be added to the home page. Jennifer Long replied that the dates are included in the history section. Debbie Grimes mentioned that a list of milestones might be supplied by Dwayne Cox for web site inclusion.

Legislative Liaison's Report

Eric Kidwell shared that this is the third year for our chapter to send a representative to Legislative Day. Eric was our representative this year and will have a report in the August newsletter. He noted that AACRL is trying to get more academic librarians to attend the annual event. This year, the state was also represented by Jaunita Owes (Montgomery City-County Public Library) and Rebecca Mitchell (APLS). They were able to meet with everyone's office except Senator Jeff Sessions. Eric has also been drafted as a member of the ALLA Intellectual Freedom Round Table. They will concentrate on issues in the state.

NEW BUSINESS

AACRL/CUS Best Practices Programs

Beth Ashmore along with Bethany Skaggs will take over the Best Practices programs. They will utilize the committee volunteers per Kate Ragsdale's suggestion.

Legislative Day

Eric Kidwell proposed the idea of bringing a student as a representative to ALA Legislative Day. The student would represent the values and needs of all students plus tackle the issues of funding and timing regarding libraries. A political science major would be the ideal student representative. Eric also mentioned the possibility of sharing the funding with another state library group. Debbie suggested the Alabama Law Association or the Alabama Historians. The student would be exposed to lobbying, which would be a perk for a political science major. As well, the student would represent the common person and give the legislators a photo op. At this point, the Board supports Eric to investigating his proposal.

Professional Development Grant (AACRL Members/SLIS Students)

All members agreed to postpone any action on this idea, though in the meantime, a list of possible professional development activities for academic/research librarians could be compiled and posted on our web site. Such a compilation could be useful to librarians for tenure and promotion processes. As Eric

Kidwell stated, our web site could serve as a clearinghouse for such information in the state. A future idea for the grant, suggested by Jennifer Long, is to offer free registration to a workshop for a SLIS student.

AACRL Advancement Award

This award is for recognizing people in the state for librarians and paraprofessionals in the state for doing something commendable. We have people within the state who may not be recognized at the regional or national level, but who do good work more locally and deserve to be recognized for it. Per Jennifer, the advertising for the award will include a narrative to better describe its intent. Debbie Grimes noted the award is the responsibility of the Past President. She will place a notice in the August newsletter.

ANNOUNCEMENTS

Jennifer Long - ACRL Chapters Dine Around – ALA Annual in Chicago, Lao Sze Chuan Restaurant – Sunday, June 26, 2005 at 6:30 p.m. (see spring 2005 Chapter Topics Newsletter for more info)

Eric Kidwell - we should link to the Chapters Talk on the AACRL web site

Jennifer Long - as officers, we can all subscribe to the ACRL list serv

ADJOURNMENT

The meeting was adjourned at 2:44 p.m.

Respectfully submitted, Carla Waddell, AACRL Secretary