

**Alabama Association of College and Research Libraries  
Executive Board Meeting Minutes  
September 14, 2004**

**DATE, TIME, AND PLACE OF MEETING:** September 14, 2004, 1:00 p.m., Brooks-Cork Library, Shelton State Community College, Tuscaloosa, Alabama

**PRESENT:** Debbie Grimes (President); Jennifer Long (Vice President/President-Elect); Carla Waddell (Secretary); Kate Ragsdale (Treasurer); Eric Kidwell (Legislative Liaison); Rosemary Arneson (Member-at-Large/ACRL Chapter Liaison); Beth Ashmore (Webmaster)

**ABSENT:** Patty Pilkerton (Past President); Della Darby (Newsletter Editor)

**CALL TO ORDER**

Debbie Grimes called the meeting to order.

**MINUTES**

Carla Waddell distributed the April 21, 2004 minutes from the Annual Dinner and Business Meeting. The minutes had been previously distributed via e-mail and were approved as written by the membership attending the Annual Business Meeting.

**TREASURER'S REPORT**

Kate Ragsdale distributed the September 14, 2004 Treasurer's Report. Balance as of September 13 was \$5,505.47. She also distributed a summary from the Annual Meeting which shows a difference of \$910.71. Attendance at the Annual Meeting was lower than expected. A consensus was reached in that the Association needs more members. A lengthy discussion regarding membership initiatives followed. Final decisions are to utilize the liaisons and to target paraprofessionals and LIS students. Debbie Grimes will send ACRL a report with the number of current members.

**LEGISLATIVE REPORT**

No report. Eric Kidwell stated that he is currently monitoring the Legislature. The question of advance warning for contacting legislators came up. Patty Pilkerton asked if we are targeting the state. Can we, AACRL, give to NAAL? Debbie Grimes will contact Sue Medina regarding coordinating issues and calling for volunteers. The latest newsletter included a report from Legislative Day.

**NEWSLETTER ARTICLES AND DEADLINES**

November 15<sup>th</sup> is the deadline for the next issue of the newsletter. Articles for the issue will include:

Debbie Grimes	President's Column
Jennifer Long	Preliminary information about upcoming annual dinner meeting
Patty Pilkerton	Call for nominees for offices if needed
Kate Ragsdale	Treasurer's report New members
Eric Kidwell	Legislative report Call for applicants for Legislative Day stipend
Rosemary Arneson	Membership information
Della Darby	News from the membership Preliminary information regarding Best Practices
ARCL Chapters Council	Council Report

A summary of the 2004 AACRL/CUS Best Practices was included in Della Darby's report. She also sent an update for the 2005 Best Practices. At this time, we have 2 proposals. The form is available at the AACRL web site. Ron Dial, Chair-Elect of CUS, will file the necessary forms with ALLA. As well, the initial survey form is due Sept. 20.

## **WEB SITE**

Beth Ashmore reported that the calendar and events/workshops page can be updated and there is room for more in-depth information. Eric Kidwell suggested that the site include workshops hosted by SOLINET as well as national workshops. He pointed out that NAAL's site includes notices of upcoming workshops. Debbie Grimes suggested that a note be included in the newsletter for upcoming events/workshops to be posted.

## **NOMINATING COMMITTEE**

Patty Pilkerton is confident that we will have nominations for the upcoming election.

## **CONFERENCE PLANS**

After a short discussion regarding the time frame for each Best Practice session the issue of a topic for the Annual Dinner Meeting was introduced. The hot topic of dealing with student workers was suggested. Of which, would be of interest to paraprofessionals. The final plan is for one Best Practice session to focus on one particular aspect of student workers, for instance rewards or recruitment. The other student worker issues will be made into a fall workshop. Jennifer Long is accepting ideas for the Annual Dinner.

## **OTHER BUSINESS**

### Revision of By-Laws

Debbie Grimes stated that members can vote at the business meeting with 14 days notice. That being said, the Executive Board made the decision to move the positions of Web Site Coordinator and Legislative Liaison to the Executive Board as appointed positions. Articles VI #1, 2, and 3 were amended for the changes. Kate Ragsdale moved to accept the motion which was seconded by Rosemary Arneson. The motion carried. A notice of the changes will be submitted to the newsletter by Carla Waddell.

### Phase out Print Newsletter?

Should the newsletter only be available online? A courtesy of receiving the printed newsletter is that the membership expiration date appears on the mailing label. Plus, the printed newsletter is the only advantage of being a paid member. Members should have the option of receiving the electronic copy only. Debbie Grimes decided to let the issue lie as is. However, a counter will be added to the electronic copy for monitoring usage. An e-mail notifying the members of the option will be sent to the list. As well, the print copy will include a note that the newsletter is available online and include instructions on how to join the membership list serv.

### Past Presidents List to Website

Debbie Grimes suggested that a list of Past Presidents be added to the website. Beth Ashmore will add the list. She can access the archives from Auburn if necessary.

## **NEW BUSINESS**

### Student Scholarship to ACRL?

Should this be a scholarship to help LIS students to attend the national conference or a monetary award for professional development? A discussion followed regarding the 2 issues. The Executive Board decided that the Scholarship should be for professional development. Issues are funding, locating a sponsor, an annual or biannual award, and criteria for establishing the definition of scholarship. Rosemary Arneson will determine the criteria and be chair of the committee. She will offer an outline at the January meeting. Kate Ragsdale will supply a list of possible committee members.

### Specific Legislative Issues to Promote?

A decision was made to let the College, University, and Special Libraries Division (CUS) of ALLA act as the state representative for legislation. Carla Waddell will ask CUS if they have a legislative representative that is willing to work with AACRL. Hopefully, the representative will then forward information to Eric Kidwell who will include such information in the newsletter.

Outstanding AACRL Award?

The Outstanding AACRL award has been given twice and consisted of a certificate and a plaque. A decision was made to offer the award at least one more time. Debbie Grimes will form a committee. Beth Ashmore will locate and post the guidelines on the web.

Annual Meeting (April 2005)

The Annual Meeting will be held on a Wednesday evening. Due to the low turnout from last year, a suggestion was made to hold a joint reception with SLIS. Jennifer Long will make inquiries with SLIS. If they are agreeable, then AACRL would be able to tap new faculty as potential members. Jennifer is also taking suggestions for topics.

**FUTURE MEETING DATES**

Next meeting will be January 25, 2005 at 1:00 pm. at Shelton State. The Annual Business Meeting will be April 20, 2005 in Birmingham.

The Executive Board Meeting was adjourned by President Debbie Grimes who expressed gratitude to all for attending.